



**VALUATION INSTRUCTION FORM**

Tel: 3919458 FAX: 3187430

SFB HOUSE  
Matante Road, CBD  
Gaborone

CLIENT'S NAME:.....

ADDRESS:.....

.....

Email address:.....

CONTACT PERSON:.....

TELEPHONE:-WORK.....HOME.....MOBILE:.....

PROPERTY TO BE VALUED:-

PLOT NUMBER:.....

LOCATION:.....

BANK PREFERRED / PURPOSE OF VALUATION:.....

**Professional fees for Open Market Valuations are based on the fee scale of the Real Estate Institute of Botswana.**

- ✚ For valuations outside our offices in Gaborone, transport will be charged at P4.50 per kilometer and where applicable accommodation and subsistence costs will be charged in full to the account of the client.
- ✚ A deposit of P1500.00 should be paid before inspection of the property.
- ✚ All fees are subject to Value Added Tax (VAT) @12%.
- ✚ The balance of the fees are payable before or at collection of the valuation report.

**TERMS OF REFERENCE**

By this instruction I/We authorize Stocker Fleetwood-Bird to inspect the above property and carry out a valuation and prepare a report.

.....

Date.....

Client

.....

Stocker Fleetwood-Bird Representative

**Other Charges**

VAT P.....

Disbursements P.....

Total P.....

**VALUATION FEE SCHEDULE – 2013/4**

<b>Market Value (P)</b>	<b>FEE (P)</b>	<b>VAT @12%(P)</b>	<b>TOTAL FEE (P)</b>
50,000.00	750	90	840
200,000.00	1,225.00	147	1372
250,000.00	1,350.00	162	1512
300,000.00	1,475.00	177	1652
350,000.00	1,600.00	192	1792
400,000.00	1,725.00	207	1932
450,000.00	1,825.00	219	2044
500,000.00	1,925.00	231	2156
550,000.00	2,025.00	243	2268
600,000.00	2,125.00	255	2380
650,000.00	2,225.00	267	2492
700,000.00	2,325.00	279	2604
750,000.00	2,425.00	291	2716
800,000.00	2,525.00	303	2828
850,000.00	2,625.00	315	2940
900,000.00	2,725.00	327	3052
950,000.00	2,825.00	339	3164
1,000,000.00	2,925.00	351	3276
1,200,000.00	3,225.00	387	3612
1,300,000.00	3,375.00	405	3780
1,400,000.00	3,525.00	423	3948
1,500,000.00	3,675.00	441	4116
1,600,000.00	3,825.00	459	4284
1,700,000.00	3,975.00	477	4452
1,800,000.00	4,125.00	495	4620
1,900,000.00	4,275.00	513	4788
2,000,000.00	4,425.00	531	4956
2,500,000.00	4,925.00	591	5516
3,000,000.00	5,425.00	651	6076

<b>Value (P)</b>	<b>FEE (P)</b>	<b>VAT @12% (P)</b>	<b>TOTAL FEE (P)</b>
<b>3,500,000.00</b>	<b>5,800.00</b>	<b>696</b>	<b>6496</b>
<b>4,000,000.00</b>	<b>6,175.00</b>	<b>741</b>	<b>6916</b>
<b>4,500,000.00</b>	<b>6,425.00</b>	<b>771</b>	<b>7196</b>
<b>5,000,000.00</b>	<b>6,675.00</b>	<b>801</b>	<b>7476</b>
<b>5,500,000.00</b>	<b>6,750.00</b>	<b>810</b>	<b>7560</b>
<b>6,000,000.00</b>	<b>6,875.00</b>	<b>825</b>	<b>7700</b>
<b>6,500,000.00</b>	<b>7,000.00</b>	<b>840</b>	<b>7840</b>
<b>7,000,000.00</b>	<b>7,125.00</b>	<b>855</b>	<b>7980</b>
<b>7,500,000.00</b>	<b>7,250.00</b>	<b>870</b>	<b>8120</b>
<b>8,000,000.00</b>	<b>7,375.00</b>	<b>885</b>	<b>8260</b>
<b>8,500,000.00</b>	<b>7,500.00</b>	<b>900</b>	<b>8400</b>
<b>9,000,000.00</b>	<b>7,625.00</b>	<b>915</b>	<b>8540</b>
<b>9,500,000.00</b>	<b>7,750.00</b>	<b>930</b>	<b>8680</b>
<b>10,000,000.00</b>	<b>7,875.00</b>	<b>945</b>	<b>8820</b>
<b>10,500,000.00</b>	<b>8,000.00</b>	<b>960</b>	<b>8960</b>
<b>11,000,000.00</b>	<b>8,125.00</b>	<b>975</b>	<b>9100</b>
<b>11,500,000.00</b>	<b>8,250.00</b>	<b>990</b>	<b>9240</b>
<b>12,000,000.00</b>	<b>8,375.00</b>	<b>1005</b>	<b>9380</b>
<b>12,500,000.00</b>	<b>8,500.00</b>	<b>1020</b>	<b>9520</b>
<b>13,000,000.00</b>	<b>8,625.00</b>	<b>1095</b>	<b>9660</b>
<b>13,500,000.00</b>	<b>8,750.00</b>	<b>1050</b>	<b>9800</b>
<b>14,000,000.00</b>	<b>8,875.00</b>	<b>1065</b>	<b>9940</b>
<b>14,500,000.00</b>	<b>9,000.00</b>	<b>1080</b>	<b>10080</b>
<b>15,000,000.00</b>	<b>9,125.00</b>	<b>1095</b>	<b>10220</b>